



Board of Trustees
Twin Falls Public Library
Thursday, February 12, 2026
5:00 pm in the TFPL Board Room

Attendance

Attending the meeting were Trustees Lindsay Earls, Shawnee Burt, Nick Cooley, Dana DeHaan, Joey Loya, Director Tara Barley, Library Staff Ashlee Vipperman and Jennifer Hills. Lindsay Earls called the meeting to order at 5:02 pm.

Agenda Approval

Shawnee Burt motioned to approve the agenda for February 12, 2026. Dana DeHaan seconded the motion. Motion approved (5-0)

December Meeting Minutes Approval

Lindsay Earls requested a correction. The agenda approval section states Lindsay Earls seconded the motion, but it was in fact Nick Cooley who seconded the motion.

Nick Cooley motioned to approve the amended meeting minutes for January 8, 2026. Dana DeHaan seconded the motion. Motion approved (5-0)

Expenditures and Financial Accounting (Ashlee)

The City of Twin Falls moved to a new accounting software this month. Because of the transition, a few important invoices were not included in the financial report Dana DeHaan signed off on. Those invoices were presented at the board meeting for approval.

Shawnee Burt motioned to approve the January 2026 payables. Nick Cooley seconded the motion. Roll call vote taken. Roll call approved (5-0)

Communications/Correspondence

This month the library is closed on February 16 for Presidents' Day.

An event was hosted on February 10 to kick off our America 250 series. We will be hosting another speaker in March.

Public Comment No comments.

City Council Liaison Report No report

Foundation Liaison Report

This month was the Library Foundation's yearly planning meeting. Tara attended and shared her year-end statistical report.

Staff Report (Jennifer)

The library would like to make a request to the Library Foundation for a book scanner. This would allow us to digitize our historical collection. The digital collection would allow patrons to access these materials without causing damage to the physical books. The cost is around \$50,000.

Library Director Report (Tara)

The long-term planning committee has almost finished approving projects. The library has reserves to pay for capital projects, so they won't use funds from the long-term planning budget. The library projects on the list are carpeting and replacing a boiler pump. Future projects include a design concept for a classroom style building, replacing the boiler, and electronic signage. The board suggested a community survey to gauge interest in having a building dedicated for programs.

A 5% cost increase for our electronic database has been budgeted for next fiscal year. We are also considering adding News Bank for access to Idaho newspapers that no longer deliver to our area.

The bathroom project got off to a rocky start but is back on schedule and there haven't been any other issues.

Tara is requesting closure of the library to the public April 20-25 to replace the carpet on the main floor. Dana DeHaan motioned to approve the closure. Shawnee Burt seconded the motion. Motion approved (5-0)

Business Issues

In addition to the book scanner, a repository to house that digital catalog is needed. The City of Twin Falls already uses a program called Laserfiche and we have been told it would work for our needs. There is a Laserfiche conference in Las Vegas, and we are asking the Library Foundation for funding to send 2 employees. Dana DeHaan motioned to approve the Library Foundation purchase request including the book scanner and the personnel travel. Joey Loya seconded the motion. Motion approved (5-0)

Changes to the Library Bylaws were proposed at the last meeting. Nick Cooley motioned to approve the recommended changes. Shawnee Burt seconded the motion. Motion approved (5-0)

Suggested changes to the Internet Policy were submitted. Our IT supervisor suggested language about AI be included in the Policy, but ultimately it was decided it wasn't needed at this time. Shawnee Burt motioned to approve the recommended changes. Joey Loya seconded the motion. Motion approved (5-0)

Library Tour

Time didn't permit

Future agenda items

Changes to the Meeting Room Policy

Scheduled Meeting Date: Date on the agenda incorrect. March 12, 2026, at 5 pm

Meeting Adjourned: 6:23 pm

Respectfully Submitted,
Ashlee Vipperman, Administrative Assistant