



# Minutes of the Board of Trustees

Wednesday, December 8th 2021

Approved on Saturday, January 8th 2022

December 8, 2021

Approved Minutes of the Board of Trustees Twin Falls Public Library The regular meeting of the Board of Trustees was held on Wednesday, December 8, 2021. The meeting was held in the Twin Falls Public Library's Board Room. Attending the meeting were Trustees Monica De'Angelo, Elly Young, Dana DeHaan, Jennifer Hall; Director Tara Bartley, Library Staff Karolee Sorenson, Outreach librarian Katie Johnson and incoming Trustee Lindsay Earls. Absent Trustee, Susie Kapeleris and City Council Library Liaison, Chris Reid.

Trustee Monica De'Angelo called the meeting to order at 4:30. The Trustees MSC approval of the agenda for the December 8, 2021 meeting. Dana DeHaan motioned to approve the agenda. Elly Young seconded the motion. Motion approved. The Trustees MSC approval of the November 10, 2021 minutes. Jennifer Hall motioned to approve the minutes from November 10, 2021. Dana DeHaan seconded. Motion approved.

Financial/statistical report Tara presented the November financial statement. The November Financial statement is the second of the fiscal year. Tara highlighted numbers for property tax, capital expenditures, electronic information and periodicals. Dana DeHaan reviewed and approved the payables for the month of November. Elly Young motioned to approve the November 2021 financial and statistical reports. Jennifer Hall seconded the motion. Roll call vote taken. Approved 4-0

## Communications & Correspondence

Food for Fines began December 1. We have collected 31 items and waived \$162.00 in fines. For every nonperishable item brought in \$2.00 in fines are waived up to \$30.00. The contributions are then taken to South Central Community Action to distribute to those in need.

The library will be closed December 24th and 25th for the Christmas Holiday.

December 31 we will close early at 2:00 pm and closed New Year's Day January 1, 2022.

January 7 – Library Holiday Party

The library has a gift wrapping station for patrons who would like to have a little privacy wrapping Christmas presents.  
December 11 – Ugly Sweater Parade. At 1:00 pm we will be having an Ugly Sweater Parade. We will have decorations

for your sweater and winter backgrounds for picture taking. At 1:30 we will walk up Shoshone St, Main Street finishing at the Downtown Commons area for hot apple cider and hot chocolate.

## City Council

No report

## Library Foundation

Annual report has been mailed.

US Bank received a funds from an estate.

In the past note cards have been given to donators to the foundation. This year the donors will be receiving plaques. Credit card has reward points which will be used to purchase a large raffle item for the golf tournament.

No December meeting. Executive session will meet.

he annual retreat is on January 22, 2022.

## Finance & Budgeting

No report

## Building & Grounds

No report

## Planning & Public Relations

No report

## Operations & Personnel

No report

## Business Issues

No report

## Library Staff

Katie Johnson Outreach librarian spoke about our delivery service the library offers. We purchased the van in March 2020. With COVID van was not used so that gave us a little time to figure out how we can best use the van. Started navigating new avenues on how to use the van and service patrons. Delivery service was the key. In August 2020 Outreach started delivering to our regular bookmobile stops at assisted living facilities on Wednesdays and Fridays. This is opened to all library card holders. Not special requirements. The delivery numbers are growing. Patrons can call in an

order or go online and put a book on hold with a delivery request. Katie then calls the patron to set up a time for delivery and tries to accommodate as best as possible. We have had very positive feedback. If the van is delivering to a facility and a patron with a request is close by we can deliver when we go to the facility. We deliver in a paper bag, ring bell and leave on the doorstep.

## Library Director

Annual report is due on January 1, 2022. Information is given to State and Federal to collect stats from libraries. Our circulation has increased approximately 30,000 from a year ago. Mainly the growth is in children's circulation. Visits to the library is down 18%. We closed the doors to public except for appointments in October 2020 until February 2021.

Deed of Gift. In kind donations to the library from the Foundation. The Foundation donated \$25,000 for RFID, paid for the mural downstairs and shelving totaling \$45,000. Endowment of \$22,000 for books and materials.

We will be starting our capital projects in December and January. Window tinting the back side of the library; \$9,000 to be completed mid-January. HVAC Box controller completed \$9,000. Request for bid for the air handler \$120,000 in January/February. Sidewalks where trees have damaged \$30,000.

ALA is offering guidance regarding censorship of books to libraries. Books are being challenged for Directors of libraries to move items. Book challenges have increased this past year.

Library programs – We will be starting in house programing.

January 3 – Ready, Set, Kindergarten in house programing will be in the morning and an evening virtual program. Story time will be in the kiva and extended into the parenting room for overflow.

## Public Comment

No report

## Additional Comments

Schedule meeting date

The next meeting is the Annual Board Meeting on Wednesday, January 12, 2022 at 4:30 pm

Meeting adjourned: 5:15

respectfully submitted, Karolee Sorenson, Administrative Assistant

\*sent to and reviewed by Jennifer Hall, Secretary