



Study Room Use Policy

Study rooms at the Twin Falls Public Library are available for drop-in use or by reservation. Reservations for three hours per day can be made online or by contacting library staff. The study rooms are available as a free service. Use privileges may be denied for non-compliance with the policy. Library staff have final

Terms of Use:

- Rooms may be used by an individual or a group. Groups must limit the number to the posted room capacity for safety purposes.
- Reservations must be made at least one day prior to use, otherwise, rooms are available for drop-in use on a first-come/first-serve basis.
- Reservations may be made up to two weeks in advance.
- Users are required to sign-in at the Reference Desk.
- Rooms may be used for a maximum of three hours per day.
- Reservations are considered forfeited if the individual or group does not show up within 15 minutes after the reservation time.
- Rooms are available during library hours only and must be vacated 15 minutes before the library closes.
- The Library cannot ensure privacy in the Study Rooms. Please be aware that rooms are not soundproof and noise will carry.
- All trash must be placed in appropriate garbage receptacles. No food or open drinks are allowed in rooms.
- The sale of items or services is not allowed in rooms.
- The library is not responsible for anything left in the rooms.
- In the event damages occur to the Study Room or equipment, ordinary wear and tear excepted, user will be responsible for all costs incurred for cleaning and/or repairs.
- The Library reserves the right to refuse or revoke permission to use any study rooms.

Board approved 9/8/2021